



A Career Opportunity

At UNICEF, we work tirelessly to ensure children survive, wherever children's lives are at risk. As part of the UN, we are active in more countries and have saved more children's lives than any other humanitarian organization.

By embarking on an ambitious campaign, we will reach every child, even those in the most remote and hard-to-reach places with the essentials that every child and every family needs to survive. Because no child is too far.

Consider joining us as our:

Business Intelligence Officer

(12-month contract starting in January 2016, Full-time, based in Toronto)

The Business Intelligence Officer uses Microsoft business intelligence tools to deliver accurate and actionable data to our fundraising and donor services teams through reports, data extracts and ad hoc queries.

The responsibilities of the position will include (but not limited to):

- Extracting and delivering data to support day to day business operations and strategic analysis.
- Collaborating with the fundraising and donor services teams to understand their specific data requirements.
- Developing and running complex SQL queries to deliver data extracts to support fundraising activities.
- Using SQL Server Reporting Services to develop and maintain fundraising reports from our data warehouse:
 - Performance reports
 - Analytical reports
 - Reports that support day to day fundraising activities
- Carrying out ad hoc data queries, as required
- Monitoring data integrity and escalating issues.
- Following standards and best practices when developing queries and reports to ensure others can use, understand and troubleshoot all data delivery processes.
- Maintaining OLAP cubes and troubleshooting issues.

The ideal candidate will have:

- A University degree in computer science or related field.
- A minimum of three (3) years work experience, of which two (2) years should include experience with Microsoft business intelligence tools such as:
 - SSMS, SSRS and SSAS
 - Performing complex data querying
 - Troubleshooting database issues
 - Carrying out DBA tasks
- Experience with Microsoft Excel:
 - Using Excel as a data analysis tool, including the use of Pivot Tables
- The ability to quickly learn complex database structure.
- Familiarity with BlackBaud Raiser's Edge (RE) and its underlying data model (an asset).
- Accuracy and attention to detail.
- The ability to work independently and with tight deadlines.
- Excellent problem solving skills.

For consideration, please submit your resume and cover letter to careers@unicef.ca by **December 14, 2015**. Please attach your cover letter (including salary expectations) and resume as one document and reference "**Business Intelligence Officer**" clearly in the subject heading.

UNICEF Canada sincerely thanks all applicants for their expressed interest in this opportunity, however, only those selected for an interview will be contacted.

Consistent with our Child Protection Policy, the successful candidate must receive clearance by a police background check, including the vulnerable sector screen.

UNICEF Canada is an inclusive workplace and is committed to championing accessibility, diversity and equal opportunity. Requests for accommodation can be made at any stage of the recruitment process providing the applicant has met the requirements for the position.