



A Career Opportunity

At UNICEF, we work tirelessly to ensure children survive, wherever children's lives are at risk. As part of the UN, we are active in more countries and have saved more children's lives than any other humanitarian organization.

By embarking on an ambitious campaign, we will reach every child, even those in the most remote and hard-to-reach places with the essentials that every child and every family needs to survive. Because no child is too far.

Consider joining us as our:

Business Intelligence Specialist

(Permanent, Full Time, based in Toronto)

Reporting to the Director, Business Solutions, the Business Intelligence Specialist is responsible for the implementation of the Business Intelligence (BI) strategy. The incumbent will work in close partnership with the business teams to model and align data with the requirements and needs, raise the quality of data through improved data governance and business process improvements and provide analytical services.

The responsibilities of the position will include (but not limited to):

Business Intelligence and Reporting (65%)

- Lead the design and support of organization-wide business intelligence applications, architecture and the optimization of business intelligence tools
- Troubleshoot BI tools, systems and software, performance-tune applications as necessary.
- Capture business requirements and translating them into specifications that will be used to drive the data warehouse design and configuration.
- Design and develop reporting and metrics to ensure management information necessary for senior leadership team decisions are consolidated, packaged and distributed effectively
- Work with the other members of the team, and partner on initiatives and contribute to the design of new technology solutions and enhancements.
- Assist in the process to identify KPIs for the business units and help better define the methods for capturing and tracking the KPIs in standard reports, ad-hoc analysis tools and other information delivery processes.
- Work in close partnership with the business teams to model and align data capture with the requirements and needs and raise the quality of data through improved data governance and business process improvements.
- Work with vendors and information technology teams on projects.
- Identify process improvement opportunities and data quality/integrity issues.



Business System & Applications (35%)

- Serve as liaison with Raiser's Edge (RE) for the organization to ensure proper management and execution of database tasks, use of best practices, and implement RE version updates.
- Collaborate with all business teams and users for all projects involving enterprise data.
- Gather and define requirements for data management, and determine appropriate data management options to meet those requirements.
- Institute methods and procedures for tracking data quality, completeness, redundancy, compliance and improvement.
- Recognize and identify potential areas where existing policies and procedures require change, or where new ones are needed.

The ideal candidate will have:

- A university degree in Information Systems or related discipline.
- A minimum of five (5) years experience with SQL Server databases (2000,2005,2008) with skills in SSIS, SSAS and SSRS.
- Proven experience and technical competence with Blackbaud Raiser's Edge and Import-O-Matic.
- An exceptional understanding of data management, reporting and metrics.
- The ability to be detail-oriented and perform complex data analysis.
- Strong organization and project management skills with high attention to detail and ability to multi-task.
- The ability to work cross-functionally with different teams.

For consideration, please submit your resume and cover letter to careers@unicef.ca by **Friday, March 21, 2014**. Please attach your cover letter and resume as one document, and reference the title of the position clearly in the subject heading.