



## A Career Opportunity

UNICEF is the world's farthest-reaching humanitarian organization for children. Across 190 countries and territories, and in the world's toughest places, we work day in and day out to help children survive. To defend their rights. To keep them protected, healthy and educated. To give them a fair chance to fulfil their potential. Our work for every child relies entirely on voluntary support, including donations from generous Canadians.

### VP, Business Solutions and Technology

(Permanent; Full time; Remote)

The VP, Business Solutions and Technology is responsible for developing UNICEF Canada's digital technology strategy and roadmap to deliver the best possible donor, stakeholder and employee experience. The incumbent will lead the implementation of digital technology strategies and solutions to deliver user-centred solutions and create secure, robust technology and data infrastructure.

Reporting to the Chief Operating Officer, the VP, Business Solutions and Technology will oversee multi-disciplinary technical teams (Digital Solutions, Business Intelligence and Information Technology) to drive towards digital optimization and deployment of technology resources that will support UNICEF Canada's strategic plan.

The responsibilities of the position will include:

#### *Strategic Development*

- Lead the development and implementation of a multi-year vision, digital technology strategy and roadmap for data, systems and applications to support organizational strategic objectives.
- In collaboration with all the departments in the Organization, develop a strategy that drives digital changes, as well as builds capacity of our staff for digital transformation and utilization of data and insights in business decisions.



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- As a member of the organization's leadership team, contribute to the development of the organization's 4-year strategic plans.
- Develop and manage the annual operating plans and budget for the department.
- Measure success of departmental strategies and refine as necessary in coordination with stakeholders to ensure their ongoing effectiveness in support of organizational objectives.

### *Digital Solutions & Applications*

- Serve as the chief steward of all business systems (CRM), content management system (CMS) and data (excluding the financial system).
- Responsible for the infrastructure content management system that serves to efficiently produce and update new content for the website including ecommerce and mobile web sites.
- Develop and implement the technology component of the digital strategy that supports the organizational and departmental priorities.
- Establish and maintain quality control processes for all website content, data warehouse, data definitions and data governance.
- Work closely with all business units and stakeholders to understand, prioritize and implement the use of technology to support business needs.

### *Business Intelligence and Reporting*

- Lead the development and implementation of business intelligence vision and strategy that improves the quality, timeliness and relevance of information available to decision makers in the organization.
- Work in close partnership with the Business teams to model and align data capture with the requirements and needs and raise the quality of data through improved data governance and business process improvements.
- Lead business intelligence initiatives and work with the business teams to create collaborative solutions for delivering information, performance monitoring and internal controls.
- Serve as a change management leader to drive standardized use of data throughout the organization.



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*Information Technology and Security*

- Lead the strategic direction, implementation and management of IT including the planning and management of IT infrastructure, telephony and associated upgrades.
- Ensure appropriate operational and security protocols are in place to reliably support business operations with minimal technical interruption
- Ensure that the Business Continuity Plan (BCP) is maintained and tested annually.
- Ensure protection from emerging threats, including appropriate cyber security measures.

*The ideal candidate will have:*

- Post secondary degree in IT or a related discipline
- Minimum of twelve (12) plus years relevant work experience.
- Business analysis and application support expertise.
- Project Management skills
- Change management skills
- Technical expertise with Blackbaud's The Raiser's Edge, MS SQL Server and Microsoft 365.
- A keen interest in the work and mission of UNICEF Canada;

*Salary Range: \$128,000 to \$156,000 per year.*

*What we offer*

UNICEF Canada strongly supports workplace wellness and offers the following benefits:

- Extended Health and Dental Benefits with Health Care Spending Account
- Life insurance and AD&D
- Short Term Disability (STD)
- Long Term Disability (LTD)
- Employer contributions (5%) to Group Pension plan
- Employee and Family Assistance Program (EFAP)
- 2 paid personal days
- 10 paid sick days
- Maternity and Parental leave top-up
- 3 weeks of annual leave (vacation time increases with time served)



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- One additional day of vacation on the anniversary of each year of service, up to a maximum of 30 days.
- Staff Appreciation Days.
- Currently offering Remote work option.
- Learning and Development Opportunities.
- Discounted rate for a GoodLife membership.

For consideration, please submit your resume and cover letter to [careers@unicef.ca](mailto:careers@unicef.ca) by **March 24, 2023**. Please attach your cover letter (including salary expectations) and resume as one document and reference **“VP, Business Solutions and Technology”** clearly in the subject heading.

UNICEF Canada sincerely thanks all applicants for their expressed interest in this opportunity, however, only those selected for an interview will be contacted.

Consistent with our Child Safeguarding Policy, the successful candidate must receive clearance by a police background check, including a vulnerable sector screen.

UNICEF Canada is an inclusive workplace and is committed to championing diversity, equity, inclusion and accessibility. Requests for accommodation can be made at any stage of the recruitment process providing the applicant has met the requirements for the position.



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